

**Application for Home Occupation  
CITY OF TAYLORVILLE**

Application Fee/Annual Fee \$25.00

Name: \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

Present Use of Property \_\_\_\_\_

Name of Home Occupation: \_\_\_\_\_

Illinois Business Tax I.D. Number/Social Security Number: \_\_\_\_\_

Present Zoning: \_\_\_\_\_

Please explain, in detail, the nature of your business: \_\_\_\_\_

\_\_\_\_\_

Describe the area of the residence in which the Home Occupation will be conducted: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. I UNDERSTAND THAT THIS IS AN APPLICATION ONLY AND NOT A REGISTRATION OF A HOME OCCUPATION.

SIGNED: \_\_\_\_\_ PROPERTY OWNER

FOR OFFICE USE ONLY

DATE APPLICATION WAS RECEIVED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

DENIED: \_\_\_\_\_

\_\_\_\_\_  
HEALTH & BUILDING OFFICER

Please submit the completed form via email to Andy Goodall at [hbo@taylorville.net](mailto:hbo@taylorville.net) or deliver it in person to the City Clerk's Office.

**STANDARDS AND REGULATIONS-** No person shall operate a home occupation except in compliance with the following requirements.

1. The home occupation shall be conducted within a dwelling or any other accessory building approved by the City that meets all applicable codes adopted in Section 9-2-1 and shall be incidental to the use of the structure as a dwelling or accessory building.
2. There shall be no storage of equipment, vehicles or supplies associated with the home occupation outside the dwelling or approved accessory building.
3. There shall be no display or activity, including, but not limited to the display of products or advertising, that will indicate from the exterior of the dwelling that is being used in whole or part for any use other than a dwelling.
4. There shall be no change in the outside appearance of the dwelling wherein there is the conduct of a home occupation.
5. There shall be no sign, display or other evidence larger than one square foot that will indicate from the exterior that the building is being utilized for anything other than that of a dwelling or accessory building.
6. No one other than permanent resident of the dwelling and a maximum of one other employee shall be employed in the conduct of the home occupation.
7. The use shall not generate additional pedestrian or vehicular traffic. Deliveries to the home occupation by the United States Parcel Service, Federal Express, or any other licensed delivery service shall not exceed what would normally be expected in a residential district and shall only take place between the hours of 9:00 a.m. and 5:00 p.m.
8. The use shall not require additional off-street parking spaces for clients or customers of the home occupation.
9. No home occupation shall cause an increase in the use of one or more public utilities (water, sewer, electricity and garbage collection) so that the combined total use for dwelling and home occupation purposes exceeds the average for residences in the neighborhood.
10. Except as otherwise stated herein, the home occupation shall not involve the use of commercial vehicles for delivery not to exceed one ton, owned or operated by the resident of the dwelling and home occupation purposes exceeds the average for residences in the neighborhood.
11. No motor power other than electrically operated motors shall be used in connection with the home occupation.
12. No home occupation shall produce or omit any noise, dust or particulate matter, glare, odors, noxious fumes, vibrations, smoke, heat, humidity or any other effect that unreasonable interferes with any person's enjoyment of his or her residence or property.
13. No equipment or process shall be used which creates visual or audible electrical interference in any radio or television receiver off the premises or cause fluctuations in line voltage off the premises.
14. No home occupation shall be conducted between the hours of nine o'clock (9:00) P.M. and eight o'clock (8:00) A.M.